

CITY COUNCIL MINUTES

June 9, 2025

The regular meeting of the Underwood City Council was called to order at 5:30 p.m. Persons present were Anna Kiser, Tim Hammes, Logan Solberg, and Nicole Woodman. Absent, Todd King. Also present, Judy Everett, Katie Herbold and James Hanson.

A motion was made by Woodman, seconded by Solberg, to accept the agenda and minutes as presented. All in favor, none opposed. Motion passed.

PUBLIC FORUM: Bruce Leitch presented Habitat for Humanity's interest in purchasing the 4 trailers from Char Woldahl to clean up and build houses. A motion was made by Hammes and seconded by Woodman to defer connection fees to Char from July 1, 2025, to January 1, 2026, on the 4 lots: 200 & 204 East St S, 106 & 108 Highland Ave E. All in favor, none opposed, motion passed.

Stephanie Sanderson presented a Community Sing-along and Ice Cream Social for the 4th of July celebration on July 5 at the Unitarian Church. She asked to put up posters at the City Hall and around town.

GUESTS: Dean Birkeland, Stephanie Sanderson, Bruce Leitch, Doris Loe

Dean presented the 2024 audit report. Motion to accept Audit as presented was made by Hammes and seconded by Woodman. All in favor, none opposed. Motion passed.

CLERK/TREASURER REPORT

The following bills: checks #26718-26769; auto pays #97900-97916; total \$130,676.19 were approved by a motion made by Solberg and seconded by Hammes. All in favor, none opposed.

The billing in May went well in Banyon, a few minor fixes.

FYI MN State Senate Bill to cut the 2026 LGA by 3.1% This bill has not passed yet
gWorks has agreed to refund the money requested for the utility program

The Clerk's Office will be closed on June 19 to observe the Juneteenth holiday. Judy will also be taking Friday, June 20 off as a vacation day.

U.S. Census Bureau has reported the population for Underwood in 2024 was 361.

LIQUOR STORE REPORT

Katie tried to create a Facebook Page for the Liquor Store but was unable to. She will attach a page to her personal Facebook page for now.

After discussion regarding having the bathroom at the Liquor Store to be public, the council decided no as there are 2 gas stations within 2 blocks.

Katie asked about the legal age to sell THC products, after looking it up the age is 21.

Discussion on installing guard posts on the southeast corner of the building was tabled.

Hours were changed to summer hours: M-Sat 10:00 am to 10:00 pm and 11:00 – 5:00 on Sunday

The printer is broken and needs to be replaced.

MAINTENANCE REPORT

Speed bumps have been ordered.

James had truck in for 4 new tires and repaired the defroster.

Donation sign has been installed at the dock.

UNFINISHED BUSINESS

Will visit the Personnel Policy in July

NEW BUSINESS

A bond company was hired, Twitchell Ohnstad for the new Water Treatment Facility. Will receive paperwork needing a resolution.

A special meeting will be held June 24, 2025, at 5:30 pm in the Community Center regarding Resolution 0625-1 for the use of water fund cash reserve funds to repay DWRF debt service. As there was no further business, the meeting adjourned at 7:00 pm.

ATTEST

Anna M Kiser

City Clerk Judy Everett